



Minutes

Meeting of the Parish Council

Monday 13th November 2023 at 7pm at Elford Village Hall

Present: Councillors Payne, Herrman, Oakley, Robertson and Turley.

In attendance: Mrs Fitzpatrick (Clerk), District Cllr Rushton, five members of the public.

Open Forum

Speed Indicator Devices - A resident thanked the Parish Council for investing in the Speed Indicator Devices (SID's) particularly since there had been two accidents since the last Parish Council meeting. Cllr Payne advised that the second SID is to be installed on the A513. The SID's are portable so there is the ability to move them to other locations around the village. The speed has been set at 25 mph on the SID by The Shrubbery.

Cricket Club - A representative of the Cricket Club (CC) supplied photos of the water pooling on Brickhouse Lane and the damage it is causing to their building. The representative of the CC has raised a highways report (report no. 435070). Cllr Payne advised that this has been an ongoing issue for several years which has involved patching (no budget for a whole scale resurface) and trying to seek an unresolved drainage solution. The CC advised that they would like to erect a 6ft fence to protect the building from water. Please see agenda item 143/23. Cllr Turley agreed to reach out to the County Councillor. **Action: Cllr Turley**

S106 funding – A representative of the CC requested an update. Cllr Payne advised that the matter is still progressing with Lichfield District Council. The CC asked if multiple quotes are required for the works. **Action: Clerk**

Cricket Club Drain Survey – Showed several problems with the drainage system in and around the clubhouse.

The CC representative advised that there is a clause in the lease that the lessee is to pay a reasonable proportion towards the fences, sewers, and water courses. The drain survey cost was £1600 plus VAT. Cllr Payne advised that the PC is supportive of the sportsfield.

Container – The CC would like to put a twenty-foot container behind the cricket club. In addition, they want to put equipment (that will be purchased using the ECB grant) in a container by the oak tree. The representative advised that one container for equipment may not be enough. Please see agenda item number 143/23

The Shrubbery – Resident advised there is still no water in the pool. Cllr Oakley advised that the flow controls may not have been installed. Cllr Payne advised that there is no intention to reinstall the Tame View stile. A resident asked about the pedestrian crossing at the bottom of The Shrubbery. Cllr Oakley confirmed that it was in the planning permission, however the matter has remained unresolved with SCC as to the position of the crossing.

ROW 8 – Resident advised there are locks and a sign “Private Land Do Not Enter”. Cllr Payne advised that ROW 8 is being reviewed by Staffordshire County Council (SCC) and must go through due process.

Elan Homes – District Cllr Rushton advised that he would discuss this at the next Full Council Meeting in December. **Action: District Cllr Rushton**

135/23 To receive Apologies for Absence

Cllr Delderfield, District Cllr Booker, District Cllr Holland had apologised.

136/23 To receive Declarations of Interests.

No Declarations of Interests were made.

137/23 To approve the Minutes of the Meeting of 9th October 2023.

The draft Minutes were approved and signed.

138/23 To receive the Clerk’s Report.

- Grants – Application completed for three grants, decisions due end of November/December.
 - Tame View Stile – confirmation from Elan Homes that the footpath officer has requested it be removed.
 - Picnic Area carpark – confirmation from Elan Homes that there are no plans to make good.
 - Playground - awaiting quotes.
 - S106 – see Open Forum above.
 - Traffic calming – SID’s ordered and awaiting installation. Contact Highways Dept re: Section 50 application.
- Action: Clerk**

- Christmas Tree – Cllr Payne confirmed to use the same arrangement as last year. **Action: Cllr Payne**
- Highways – Roadsweeper, due in the village w/c 13.11.23.
Gulley clearance, due w/c 20.11.23.
Fisherwick Road closure, due 13-15.11.23.

139/23 To consider any Planning matters.

23/00380/DISCH | Discharge of condition 3 (external materials) of permission
23/00380/FUH | 2 The Coach House Old Hall Drive Elford Staffordshire B79 9BZ; no objection.

23/00381/DISCH | Discharge of condition 3 (external materials) of permission
23/00381/LBC | 2 The Coach House Old Hall Drive Elford Staffordshire B79 9BZ; no objection.

140/23 To receive an update on the Shrubbery development.

Cllr Oakley has not received any further communication. He will try communicating with Severn Trent. **Action: Cllr Oakley**

141/23 To consider the Playground.

Quote received from LDC recommendation in the sum of £2,600 to repair three “high risk” items and various “medium risk” items in playground. Proposed to go ahead with quote using CIL funding for payment of repair. **Action: Cllr Payne**

Resolved: Approved

142/23 To consider the new website.

Cllr Herrman to send holding response to website designer. **Action: Cllr Herrman**

143/23 To consider Cricket Club proposals.

Six-foot fence panels to provide protection of building from water damage.

Resolved: Approved

20ft container – suggest to CC that they consider a larger container or two containers behind the cricket club.

Drainage – Cllr Turley suggested a contribution towards the cost of the drainage.

144/23 To receive Questions and Reports from Councillors.

Cllr Robertson expressed concern at the number of cars parked along The Beck. Cllr Payne advised that vehicles cannot park within 10m of a junction. Cllr Roberson agreed to continue to monitor the situation. **Action: Cllr Robertson**

Cllr Oakley - A resident has asked about the barriers from Croft Close to The Square and whether there should be a barrier at Croft Close. **Action: Clerk**
Investigate the lighting from Croft Close to The Beck. **Action: Cllr Payne/Cllr Turley**
A resident has asked for the games boards to be moved to the playground shed.

145/23 To receive Correspondence.

SPCA bulletins.

St Peter's church – Cllr Robertson to represent PC at Remembrance Service.

TDCS – Armistice Day Service, no representative of PC available due to short notice.

146/23 To receive a Financial Report

See appendix 1.

Resolved: Approved

147/23 To consider authorising Schedule of Accounts for payment

Staff costs; salary, PAYE, £558.16;

A. Robey, handyman, planters, £142.44;

Village Hall, Post Office room hire, £77.50;

A. Cox, Avenue mowing, hedge trimming, £160;

R.W. Harcombe, grounds maintenance, £180;

Lichfield District Council, playground inspection, £90;

S. Turley, Digital photos for new website, £75;

A. Payne, reimburse sundries for playground & SID's, £77.01;

B. Wright, SSL certificate Oct23/24, £50.

Cllr Turley would authorise the payments.

Resolved: Approved

Date of Next Meeting: Next meeting Monday 11th December 2023

Meeting closed 9.05pm

Appendix 1

Financial Report November 2023

(a) Bank reconciliation –

27/10/2023		Totals	
BAL B/F	30,874.82	CURRENT	12,197.99
		DEPOSIT(playground)	8,092.69
		95 DAY NOTICE (CIL)	43,947.88
RECEIPTS	48,909.78	earmarked for CIL	
		43,470.45	
		earmarked for playground	
		8,035.49	
PAYMENTS	15,546.04		
TOTAL	64,238.56		64,238.56

£5000 to be transferred from CIL account to current account in November (ref CIL grant to Football Club)

(b) New signatories/administrators now added.

(c) Interest received for Deposit and 95 day a/c.

(d) CIL payment received £2,798.01.